

## COVID-19 Instrument of Delegation to the Mayor (Emergency Administrative Provisions) – Report to Council (up to and including 19 August 2020)

Ref #	Date	Decision / Action	Details and Impact/s	Catalyst
1	29 January 2020	Communications with Childcare Centre families – recommending children, parents, carers and childcare staff who have travelled to mainland China and Hong Kong to stay at home for 14 days after departing mainland China or Hong Kong	<p>Communications were issued to families of Council’s Childcare Centres, recommending children, parents, carers and childcare staff who have travelled to mainland China and Hong Kong to stay at home for 14 days after departing mainland China or Hong Kong</p> <p>In the same communications, it was recommended that anyone who is thought to of had close contact with people who have travelled to Wuhan or the Hubei Province should also not return to childcare until 14 days after they have departed mainland China or Hong Kong</p> <p>Families were asked to notify Council’s Manager Children’s Services if they were planning on keeping their children at home</p>	Advice from NSW Health and NSW Department of Education
2	29 January 2020	General Manager email communication to all staff	Request for any staff who have travelled to mainland China and Hong Kong to stay at home for 14 days after departing mainland China or Hong Kong, confirming Council will support requests for leave to cover the recommended period of isolation	Discretionary
3	1 March 2020  (requests started to be received from this date)	Council’s Debt Management and Hardship Policy	<p>Providing support to debtors and ratepayers affected by COVID-19 through payment arrangements such as interest free payment plans to ease the burden</p> <p>Council’s 4<sup>th</sup> quarter rate notice mail out will occur week commencing 27 April 2020 to all ratepayers within the local government area who have elected to pay their rates by installments</p> <p>Council is expecting to receive a number of applications for payment arrangements to be entered into under Council’s adopted Debt Management and Hardship Policy</p> <p>To date, Council has received over 50 enquiries ranging from payment plans to payment extensions</p>	Discretionary
4	6 March 2020	Supermarkets supported to receive deliveries 24 hours per day	Georges River Council was one of the first councils to lift the restriction on deliveries to supermarkets. This decision was made on 6 March 2020. This was prior to the NSW Government announcement	Discretionary

5	6 March 2020	General Manager email communication to all staff	<p>Directors, Managers and Coordinators were reminded to discuss and distribute Council's publication titled 'Infection Control', via face to face toolbox talks, email, hard copy and staff meetings</p> <p>Information regarding Australian Government advice on travel;</p> <ul style="list-style-type: none"> <li>Do not travel – China and Iran</li> <li>Exercise high degree of caution – South Korea, Japan, Italy and Mongolia</li> <li>Other countries at risk – Cambodia, Hong Kong, Indonesia, Italy, Thailand, Singapore</li> </ul> <p>Request for staff to advise their manager or coordinator if they have recently returned from at risk countries listed above</p> <p>Advice given to staff to self isolate for a minimum of 14 days after they have left an at risk country</p>	<p>Australian Government Travel Warnings</p> <p>Discretionary</p>
6	9 March 2020	Executive Team / Crisis Management Team discussion regarding Coronavirus and potential implementation of Business Continuity Plan	Executive Team / Crisis Management Team meeting to discuss Council's Business Continuity Plan Crisis Management Team in preparation for COVID-19 related actions	Discretionary
7	12 March 2020	Modifications to Citizenship Ceremony	<p>Confirmation that if the conferee or their invited guests have travelled or have been in direct contact with anyone who has returned from those countries affected with COVID-19 within the last 14 days, they are directed not to attend the scheduled citizenship ceremony</p> <p>The conferees will have their Citizenship Certificate pre-packed into the Citizenship bag which will be located at the assigned seat</p> <p>The Mayor will speak and undertake the oath/confirmation with the conferees standing up at their assigned seat</p> <p>The conferees will not proceed on to the stage to avoid direct contact through hand shaking</p>	Public Health Order
<b>16 March 2020 Public Health Order (#1)</b>				
8	16 March 2020	Commencement of formal Crisis Management Team meetings	Council's full Crisis Management Team - first daily Business Continuity Meeting	Discretionary
9	16 March 2020	Event Cancellations	Cancellation or postponement of events occurred following an announcement of the Public Health Order of the Federal Government. Continuing rolling cancellation of community events over the next month	Public Health Order
<b>18 March 2020 Public Health Order (#2)</b>				
10	18 March 2020	Closure of Senior Citizens Centre	Closed due to generally very high attendance by older community members who are amongst the most vulnerable in our community	<p>Public Health Order</p> <p>Federal and NSW Government announcements</p>

11	18 March 2020	Cancelled Jubilee Events (NRL games etc)	The suspension of the NRL and A-League seasons following restrictions imposed by the Public Health Order resulted in a Force Majeure being applied to contractual arrangements with St George Illawarra Dragon, Cronulla Sutherland Sharks and Sydney FC	NSW Public Health Order
12	18 March 2020	Cancellation of all local sporting including SGFA competitions, Rugby League and Junior Sports	The indefinite suspension of local sport across the local government area due to restrictions imposed by the NSW Public Health Order	NSW Public Health Order
13	18 March 2020	General Manager email communication to all staff	Advice on non-essential gatherings of more than 100 people  Notification to staff of cancellation of all public events and community engagement activities, effective immediately	Public Health Order  Discretionary
14	18 March 2020	Cancellation of LEP public workshops / engagement	Cancellation of LEP public workshops / engagement	Public Health Order
15	18 March 2020	General Manager email communication to all staff	Advice that GRC should continue to operate as an essential service  Social distancing measures to be implemented ASAP (some staff relocating to Marana Auditorium) to ensure compliance with 1.5m social distancing  Immediate limit of 100 people in a library at any one time  Cancellation of quarterly BBQ for depot staff  All meetings with external customers to be done via telephone or video conference. Only essential meetings are to occur on a face to face basis  Disinfectant and hand sanitiser circulated across the organisation for use by staff and requirement for all staff to clean their own workstations on a frequent basis  Additional cleansing of all Council facilities  Staff with underlying health issues requested to speak to their manager or coordinator regarding potential work from home arrangements  Non essential staff training cancelled for the upcoming 4 week period, on a rolling basis	Federal and NSW Government announcements  Discretionary
16	18 March 2020	General Manager email communication to all Councillors	Circulation of advice from Department of Planning regarding truck delivery times to supermarkets, noting GRC had already implemented a flexible approach to delivery times a number of weeks earlier	Department of Planning Instructions to Council and Other Planning Authorities on the COVID-19 Pandemic
17	18 March 2020	Food businesses are supported to continue to operate for delivery and takeaway	Restaurants that previously had no consent to offer delivery or take away, can now do so. In addition, Council has relaxed parking enforcement to support people collecting takeaway or to assist with delivery transportation	Discretionary
18	18 March 2020	Relaxing fees associated with all food and public health inspections	Relaxing fees associated with all food and public health inspections including food trucks and stallholders	Discretionary

19	18 March 2020	General Manager email communication to all staff	Advice on operation of Council facilities and services; <ul style="list-style-type: none"> <li>• <b>Aquatic Facilities</b> – remain open with restrictions</li> <li>• <b>Libraries</b> – remain open with restrictions</li> <li>• <b>Childcare Centres</b> – remain open with increased cleansing regime</li> <li>• <b>Senior Citizens Centre</b> – closed</li> <li>• <b>Sports Facilities and Sports Grounds</b> – remain open subject to meeting NSW government restrictions on gatherings/crowd sizes</li> </ul>	Discretionary
20	18 March 2020	General Manager email communication to all Councillors	Provision of above information to all Councillors	Discretionary
21	18 March 2020  (request for refunds started to be received from this date)	Refunds provided for events	Refunds for events scheduled until 30 June 2020, primarily for stalls and performers	Public Health Order  Discretionary
22	19 March 2020	Relocation of staff to Marana Auditorium	To ensure compliance with the NSW Public Health Order advising 4m <sup>2</sup> of floor space per person as a requirement, a temporary office was established in the Marana auditorium. Physical separation barriers were constructed at each work station to ensure social distancing and further protect the safety of employees	Public Health Order
23	19 March 2020	Modifications to Local Planning Panel meetings	<ul style="list-style-type: none"> <li>• Only registered speakers permitted to attend</li> <li>• Any person presenting with COVID-19 symptoms not permitted to attend</li> <li>• Any person who is required to self isolate is not permitted to attend</li> <li>• Furniture set up to ensure compliance with 1.5m social distancing</li> </ul>	Public Health Order
24	19 March 2020	General Manager email communication to all staff	Confirmation for staff, that Council operations are continuing and gatherings of more than 100 people at an office building for the normal operation of the building are exempt from the mass gathering rule, subject to 1.5m social distancing guidelines and 4m <sup>2</sup> ruling  Confirmation of staff relocations to Marana Auditorium  Advice on modifications to Council and Committee meetings, including restriction of public attendance	Public Health Order  Discretionary
25	20 March 2020	General Manager email communication to all staff	Update regarding operation of libraries and childcare centres  General safety reminder to staff	Discretionary
26	20 March 2020	General Manager email communication to all Councillors	Advice of modification to all Council, Standing and Advisory Committee Meetings; <ul style="list-style-type: none"> <li>• Public attendance will not be permitted</li> <li>• Public participation modifications</li> <li>• Catering will not be provided</li> <li>• Modification to furniture layout to ensure compliance with 1.5m social distancing and 4m<sup>2</sup> ruling</li> </ul>	Public Health Order
	<b>21 March 2020</b>	<b>Public Health Order (#3)</b>		

27	22 March 2020	Partial closure of Sans Souci Swimming Pool and full closure HALC (pools, gym and indoor courts)	Partial closure of Sans Souci Swimming Pool (outdoor pool still to operate for squad training only) and full closure of HALC (pools, gym and indoor courts), effective midday 22/03/20	Public Health Order
28	22 March 2020  (requests started to be received from this date)	Fee Write Offs and Refunds	A system has been established to assess hardship and provide rent relief for each category  a) Community facilities and organisations b) Commercial tenants c) Premium facilities  Council has received a number of enquiries and requests from NFP organisation's relating to rent relief for the use of community facilities as well as Commercial Property and Premium Facilities tenants  Council officers are currently accessing all hardship applications  It is recommended that the applications are accessed in line with Federal and State Government announcements	Public Health Order  Discretionary
29	22 March 2020  (requests started to be received from this date)	Waving and/or adjusting fees and charges for all outdoor dining	Waiver is initially from 1 April 2020, for 6 months or until the end of the COVID-19 crisis, whichever is sooner (defined as the end of the pandemic and a reasonable recovery period, consistent with business' eligibility for Federal Government assistance related to the COVID-19 crisis	It is recommended that the applications are assessed in line with Federal and State Government announcements
<b>23 March 2020 Public Health Order (#4)</b>				
30	23 March 2020	Council Meeting 23 March 2020	Revised business paper issued for the Council meeting  Considering only the critical reports and COVID-19 related reports	Public Health Order  Discretionary
31	23 March 2020	Temporary change to Clause 3 of Council's Code of Meeting Practice (Public Forum)	Clause 3.1 of Council's Code of Meeting Practice allows public forums at all meetings of Council for the purpose of hearing oral submissions  Given the restrictions imposed on Council by the Public Health Order, a decision was made to restrict public attendance at all meetings of Council	Public Health Order  OLG advice
32	23 March 2020	COVID-19 Daily Reports	The comprehensive daily report was developed to ensure that all Crisis Management Team members and management are kept informed and updated on all matters relating to the COVID-19 Pandemic	Discretionary
33	24 March 2020	Cancellation of Ward Open Days	After consultation with Councillors, the remaining 4 Councillor Ward Open Days were cancelled	Public Health Order

34	24 March 2020	General Manager email communication to GRC Managers	Request to direct staff to work from home where possible, commencing in 2 tranches; <ul style="list-style-type: none"> <li>Wednesday 25 March 2020</li> <li>Thursday 26 March 2020</li> </ul>	Public Health Order
35	24 March 2020	Review of current recruitment	Executive Team decision to only continue with recruitment of critical roles	Public Health Order Discretionary
36	24 March 2020	General Manager email communication to all staff	Confirmation to staff that they will be requested to work from home where possible, commencing in 2 tranches; <ul style="list-style-type: none"> <li>Wednesday 25 March 2020</li> <li>Thursday 26 March 2020</li> </ul>	Public Health Order
	<b>25 March 2020</b>	<b>Public Health Order (#5)</b>		
37	25 March 2020	Council staff begin to work from home	Council staff begin to work from home	Public Health Order
38	25 March 2020	Closure of Library Services and Related Facilities	Closure of 5 libraries and the Museum and Gallery	Public Health Order
39	25 March 2020	Staff Redeployment Scheme	Led by Council's People and Culture team, Council introduced a staff redeployment scheme  Managers were asked to identify any new / temporary opportunities for displaced employees to be redeployed into other areas of Council during this period	Discretionary
40	25 March 2020	General Manager email communication to all staff	Confirmation of closure of libraries and museum and gallery  Sans Souci Swimming Pool now full closure	Discretionary
41	25 March 2020	Work from home WHS Self-Assessment Report	Implementation of a WHS Self Assessment Form / Report to enable faster processing of requests to work from home  Council has already processed and approved over 310 applications for staff to work from home to comply with the Public Health Order	Public Health Order
42	25 March 2020	General Manager email communication to Councillors	Advice of changes to Local Government Act 1993 to allow for electronic meetings	Local Government Act Ministerial Order OLG Circular
43	25 March 2020	General Manager email communication to Councillors	Confirmation of postponement of September 2020 Local Government Elections	Local Government Act Ministerial Order OLG Circular

44	26 March 2020	Utility restorations being undertaken by in-house Civil Maintenance Crews	The bulk of utility restorations are currently being completed by in-house Civil Maintenance Crews in order to maximise revenue received in facilitating the ongoing payment of staff salaries. This has resulted in all minor footpath repairs and replacements being placed on hold, with the exception of those deemed urgent for public safety concerns	Discretionary
45	26 March 2020	General Manager email communication to all staff	Confirmation of leave available to staff  Advice regarding changes to Local Government Act and Environmental and Planning and Assessment Act	Discretionary
<b>27 March 2020 Public Health Order (#6)</b>				
46	27 March 2020	EAP Expansion Program (targeted)	The Employee Assistance Program has been expanded to allow all GRC staff access to counselling support during this time of uncertainty	Discretionary
47	27 March 2020	Modification to delivery of Councillor Workshops and Briefings	All Councillor Workshops and Briefings will be provided as e-Briefings on the Councillor Portal. They will no longer be provided face to face	Public Health Order  Ministerial Order  OLG Circular
48	27 March 2020	Increased online Library learning and digital programming	Increased online learning and digital programming, including Library Story Time, Museum and Gallery exhibitions and art workshops  Also includes Child Care Hub Works online learning space	Public Health Order
49	29 March 2020	General Manager email communication to all staff	Summary of Prime Minister's announcement of 29/03/20  Intent for all staff to be working from home as soon as possible	Prime Minister's announcement
50	30 March 2020	Closure of face to face contact with customers in the Hurstville Customer Service Centre	The necessity for more restrictive social distancing (limit of gatherings to 2 people) required Council to close the face to face customer contact in the Civic Centre, Hurstville	Public Health Order
51	30 March 2020	Engineering Operations Roster Adjustment	To ensure compliance with the NSW Public Health Order and to protect the safety of Engineering Operations staff, a new roster system was adopted by which half of the workforce performs duties 3 x 12 hours days Monday to Wednesday, and the other half 3 x 12 hours days Thursday to Saturday  This has enabled appropriate social distancing measures to be adopted in utilising existing fleet and at both depots, while maintaining all current essential services in cleansing and parks maintenance	Public Health Order
52	30 March 2020	Closure of all playgrounds and gym equipment	Following the restrictions imposed by the Public Health Order all playgrounds and outdoor gym equipment has been physically closed and barricaded to prevent use by the public	Public Health Order

53	30 March 2020	General Manager email communication to all staff	Confirmation of closure of <ul style="list-style-type: none"> <li>face to face customer service centre</li> <li>Playgrounds, skate parks and outdoor gyms</li> </ul> <p>Strict work from home requirements</p>	Public Health Order  Discretionary
54	30 March 2020	General Manager email communication to all staff	Reminder to all staff regarding working from home, leave options and EAP	Discretionary
	<b>31 March 2020</b>	<b>Public Health Order (#7)</b>		
55	31 March 2020	Essential staff only to work from Civic Centre	Only determined essential staff to work from the Civic Centre	Public Health Order
56	31 March 2020	Civic Centre Car Park – for essential staff only	Allocation of all available parking spots within the Civic Centre to the essential staff who are continuing to work from the Civic Centre	Discretionary
57	1 April 2020	General Manager email communications to all staff	Reinforcement of working from home arrangements and expectations	Discretionary
58	1 April 2020	General Manager email communication to Councillors	Advice that 1 COVID-19 testing clinic within the LGA is to be operational by tomorrow, 2/04/20	Discretionary
59	2 April 2020	Council owned sites for COVID-19 testing clinics	3 Council owned sites were requested by the Department of Health to support increased COVID-19 testing if required  1 site within the LGA is now active. Council supports this site, through the provision of free parking	Department of Health
60	3 April 2020	General Manager email communications to all staff	Reminder to staff regarding cyber security, redeployment opportunities and IMT support	Discretionary
61	3 April 2020	General Manager email communication to Councillors	Requirement to advise Council staff if Councillors are needing to access the Civic Centre. Strict limits in place regarding number of people in the office  Information regarding upcoming Skype / Online meeting inductions	Public Health Order
62	4 April 2020	Support for Georges River healthcare workers	To support local healthcare workers in the Kogarah, Council established free parking at Jubilee Park (adjacent to Netstrata Jubilee Stadium) and facilitated additional free parking at St George Leagues club. This was established to enable healthcare workers to comply with recommendations from NSW Public Health to avoid the use of public transport while travelling to and from work, as well as provide additional parking if staffing levels were to increase as a result of the pandemic	Discretionary
63	6 April 2020	General Manager email communication to all staff	Confirmation of closure of Hurstville Early Learning Centre and South Hurstville Kindergarten on week commencing 07/04/20	Discretionary
64	6 April 2020	2020/21 Budget Briefings #1, #2 and #3	2020/21 Budget Briefings # 1, #2 and #3 material – provided as an e-briefing	Public Health Order



65	7 April 2020	Closure of Hurstville Early Learning Centre and partial closure of Ocean Street Childcare	Following advice from the Federal Government in relation to funding for childcare services that would negatively impact Council's financial position and the limited utilisation of childcare services in the LGA, the decision was made to close the Hurstville Early Learning Centre (which had only 2 children in attendance) and partially close Ocean Street Childcare (open 3 days, rather than 5 days)	Federal Government announcement on childcare funding
66	7 April 2020	Modifications to Traffic Advisory Committee Meeting	Business paper circulated on email and questions from the Committee circulated to all Committee Members  Consideration of each item was done remotely and voting was obtained via email submission to Council staff	Public Health Order
67	7 April 2020	Closure of baths located at Oatley Park, Oatley Pleasure grounds and Carss Park	In line with the recommended closure of beaches to discourage mass gatherings the decision was taken to close access to all swimming areas within the local government area over the Easter long weekend. This closure has remained in place since that time, in consultation with NSW Police due to the resources required to ensure the Public Health Order is being adhered to in these locations	Public Health Order
68	7 April 2020	General Manager email communication to all staff	Reminder of "Stay At Home" rules  Notice that appropriate identification for essential staff who are travelling to and from home to come to the Civic Centre	Discretionary
69	7 April 2020	General Manager email communication to Councillors	Confirmation of Childcare closures  Confirmation of free parking offered to healthcare workers at St George Hospital (Netstrata Jubilee Stadium)  Reminder of "Stay At Home" rules	Discretionary
70	8 April 2020	General Manager email communication to Councillors	Advice to Councillors in regards to financial impact on commercial leases  Induction for online meetings	Discretionary
71	9 April 2020	General Manager email communication to all staff	Promotion of revised online learning program	Discretionary
72	9 April 2020	General Manager email communication to Councillors	Reminder of closed parks.	Discretionary
73	10 April 2020	Closure of South Hurstville Kindergarten	Following advice from the Federal Government in relation to funding for childcare services and the limited utilisation of childcare services in the LGA, a decision was made to close South Hurstville Kindergarten at the end of Term 1  Council awaits the direction of the NSW Government on additional funding support for Local Government childcare and preschool services	Federal Government announcement on childcare funding
74	14 April 2020	General Manager email communication to all staff	Information regarding online Council meetings commencing tonight (Committee Meetings)	Discretionary

75	14 April 2020	General Manager email communication to Councillors	Information regarding online Council meetings commencing tonight (Committee Meetings)  Summary of closure of parks over the long weekend	Discretionary
76	14 April 2020	Temporary change to Clause 13.16 of Council's Code of Meeting Practice (Closure of Council Meetings to the Public)	Clause 13.16 of Council's Code of Meeting Practice requires the Chairperson to invite representations from the public, as to whether that part of the meeting should be closed	Local Government Act  Public Health Order  OLG
77	14 April 2020	Temporary change to Clause 4 of Council's Code of Meeting Practice (Coming Together)	Clause 4.2 of Council's Code of Conduct requires a Councillor to be personally present at the meeting  The COVID-19 Legislation Amendment (Emergency Measures) Bill 2020 was assented on Wednesday 25 March 2020, which made change to the LG Act  Schedule 2.12[3] removes the need for persons to attend council meetings. Meetings will be held remotely by audio visual link or in any other manner approved by the Minister for Local Government. Members of the public are to be given access to the meeting by webcast or in any other manner approved by the Minister. The provision applies for a minimum period of 6 months and may apply for a total of 12 months if the regulations prescribe a longer period	Local Government Act  Ministerial Order  Public Health Order
78	15 April 2020	General Manager email communications to all staff	Provision of contact details for IMT  Promotion of online learning program  Details of works at Meade Park and Gannons Park	Discretionary
79	15 April 2020	General Manager email communication to Councillors	Details of works at Meade Park and Gannons Park  Notification of Extraordinary Council Meeting (20 April 2020)	Discretionary
80	16 April 2020	General Manager email communication to all staff	Promotion of "Shine Bright Rewards" program  Promotion of Mindfulness program being offered online	Discretionary
81	17 April 2020	2020/21 Budget Briefings # 4	2020/21 Budget Briefings #4 material – provided as an e-briefing	Public Health Order
82	21 April 2020	General Manager email communication to all staff	Promotion of online training for remote use of CM9.	Discretionary
83	21 April 2020	General Manager email communication to Councillors	Reminder to Councillors Budget Briefing #4 2020/21 Budget Briefing material – provided as an e-briefing	Discretionary

84	ONGOING	#weareinthistogether Campaign	<ul style="list-style-type: none"> <li>• Food services business promotion, social media support posts</li> <li>• New street banner system which will display community safety messages</li> <li>• Printable posters for businesses to inform customers that they are online / takeaway only</li> <li>• Free coffees provided by a local business at the Hurstville Centrelink</li> <li>• Support for the Oatley RSL ANZAC Day commemorations</li> </ul> <p>This campaign has the flexibility to evolve over the coming months</p>	Discretionary
85	ONGOING	Assistance with provision of help packages for our community	Assistance with the provision of help packages for our community. Council is supporting Crateful through the use of our community properties such as the Hurstville Senior Citizen's Centre, to prepare and serve packs for the community members and health care workers on the frontline	
86	ONGOING	Development of translated materials in community languages	Development of translated materials in community languages regarding food safety and COVID-19 restrictions and details on retail premises trading and operating hours	
<b>ALL ITEMS NUMBERED 1 TO 86 (LISTED ABOVE) – REPORTED TO COUNCIL MEETING – 27 APRIL 2020</b>				
87	14 April 2020	Thrive – Staying Connected	Launch of Council's new learning program, THRIVE! Created to support staff as they adjust to changes in their personal and professional lives as a result of COVID-19.	Discretionary
88	23 April 2020	General Manager email communication to all staff	Encouragement for staff to submit any questions they have to the General Manager	Discretionary
89	27 April 2020	Reopening of South Hurstville Kindergarten	Council is able to provide 15 hours per week of early education at no cost to enrolled families. The centre is open from open 8.30am-4.00pm, Monday, Tuesday, Thursday and Friday. The arrangements will remain in place for Term 2 and be re-assessed for Term 3	Federal and NSW Government funding
90	28 April 2020	General Manager email communication to all staff	<p>Advice to staff regarding the \$395 million Economic Stimulus Package for Local Government in NSW</p> <p>Information regarding the COVIDSafe app</p> <p>Information regarding flu vaccinations</p> <p>Promotion of Council's #weareinthistogether campaign banners</p>	Discretionary
91	28 April 2020	General Manager email communication to all Councillors	<p>Advice to Councillors regarding the \$395 million Economic Stimulus Package for Local Government in NSW</p> <p>Information regarding the COVIDSafe app</p> <p>Information regarding flu vaccinations</p> <p>Promotion of Council's #weareinthistogether campaign banners</p>	Discretionary

92	29 April 2020	General Manager email communication to all Staff	Notification that Georges River Council will likely not be eligible for the Council Job Retention Allowance (part of the \$395 million Economic Stimulus Package)  Information regarding COVID-19 testing  Information regarding the COVIDSafe app	Discretionary
93	30 April 2020	General Manager email communication to all Councillors	Notification that Georges River Council will likely not be eligible for the Council Job Retention Allowance (part of the \$395 million Economic Stimulus Package)  Notification of the amendments to the Planning legislation confirming that all public exhibitions of planning documents and public hearings and meetings can be held online  Information regarding the COVIDSafe app  Information regarding flu vaccinations	Discretionary
94	1 May 2020	General Manager email communication to all staff	Information regarding changes to social distancing rules in NSW  Information regarding The Splinter Award	State Government announcement changes to social distancing rules  Discretionary
95	1 May 2020	General Manager email communication to all Councillors	Statistics regarding Council's childcare centres  Advice regarding Council's cash position	Discretionary
96	8 May 2020	General Manager email communication to all staff	Information regarding the Prime Minister's 3 step roadmap for easing pandemic restrictions	Federal Government announcement regarding a 3 step roadmap for easing restrictions
97	12 May 2020	General Manager email communication to all staff	Promotion of flu vaccinations being available for staff	Discretionary
98	13 May 2020	Approval of Sponsorship Request from NSW Police for 100th Anniversary Edition of Police News Publication	The Police Association of NSW (PANSW) represents 22,500 serving and retired NSW police officers. 2020 is the 100th anniversary of the PANSW so there is no better time to say thank you for putting their lives on the line, especially during this COVID-19 pandemic. PANSW is looking for sponsors to purchase advertisement space in their 100th Anniversary of Police News publication. As a form of recognition and appreciation, it is recommended that Georges River Council proceed with a Tier 4 sponsorship package valued at \$500.00.  As a sponsor NSW Police will offer Georges River Council the following recognition: <ul style="list-style-type: none"> <li>• Eighth Page Ad</li> <li>• Certificate</li> <li>• Thank you letter</li> </ul> As per the Grants, Donations and Sponsorship Policy (section 7.5.1), the General Manager is delegated to approve amounts of up to \$2,000 under the Quick Response Outgoing Sponsorship Process.	Discretionary

14 May 2020 Public Health Order (#8)				
99	15 May 2020	Exemption under Grants, Donations and Sponsorships Policy	Exemption granted to Medlab Pathology for the purposes of a COVID-19 Testing Drive Through Clinic at Kingsgrove Community Centre (30 Morgan Street, Kingsgrove).	Discretionary
100	15 May 2020	General Manager email communication to all staff	Confirmation of Public Health Order (#8) with details of permissible activities  Announcement of a staged return to the office for Council employees who are working from home – commencing 20 May 2020 onwards	Public Health Order  Discretionary
101	15 May 2020	Reopening of all Georges River Council playgrounds	Reopening of all Georges River Council playgrounds	Public Health Order
102	18 May 2020	General Manager email communication to all staff	Confirmation of arrangements for returning to work	Public Health Order  Discretionary
103	20 May 2020	Reopening of Hurstville Customer Service Centre	The Hurstville Customer Service Centre will also be opening to the public from 8.30am to 5.00pm, Monday to Friday following the completion of modifications to the service areas to enhance safety for staff and customers, including PPE for staff, improved sneeze guards and reducing the number of customers allowed within the spaces at any time.	Public Health Order
104	20 May 2020	Commencement of staged return to the office for staff working from home	Staff commencing to return to the office	Public Health Order
105	25 May 2020 (not yet occurred)	Reopening of Kogarah Customer Service Centre	The Kogarah Customer Service Centre will also be opening to the public from 8.30am to 5.00pm, Monday to Friday following the completion of modifications to the service areas to enhance safety for staff and customers, including PPE for staff, improved sneeze guards and reducing the number of customers allowed within the spaces at any time.	Public Health Order
<b>ALL ITEMS NUMBERED 87 TO 105 (LISTED ABOVE) – REPORTED TO COUNCIL MEETING – 25 MAY 2020</b>				
106	25 May 2020	Local Heritage Building Grants Extension of time permissible	Extension of time was granted to the seventeen (17) successful applicants of the Local Heritage Building Grants Program 2019/20. Without the extension of time permissible, the applicants were required to complete the related works by financial year end. The extension of time allows the applicants until 30 November 2020 to complete the related works.	Discretionary
29 May 2020 Public Health Order (#9)				

107	9 June 2020	Ocean Street Kindergarten Reopens services five (5) days per week	The service was initially closed in April on Mondays and Tuesdays due to the impact of COVID-19 and the subsequent reduction in the numbers of children attending the Centre. With many families now choosing to return to this service, Council is in a position to reopen Ocean Street Kindergarten five days a week.  Council continues to have a number of vacancies at Ocean Street Kindergarten and will promote these vacancies with local healthcare workers in the Kogarah Health District and the local community.	Discretionary
108	9 June 2020	COVID-19 Local Government Economic Stimulus Package Funding Agreement	The Agreement covers the four elements of the Stimulus Package, these being: 1. The Council Job Retention Allowance Subsidy 2. The funding to meet the increase in the emergency services levy for 2020/21 3. Access to low interest infrastructure loans 4. Access to a Crown indemnity for commercial borrowings.	Discretionary
<b>12 June 2020</b> <b>Public Health Order (#10)</b>				
<b>ALL ITEMS NUMBERED 106 TO 108 (LISTED ABOVE) – REPORTED TO COUNCIL MEETING – 22 JUNE 2020</b>				
109	22 May 2020	General Manager email communication to all staff	Notification of Hurstville Customer Service Centre reopening on Wednesday 20 May 2020.  Information for staff regarding managing their return to work, highlighting the priority of safety and wellbeing for all staff.  Reminder to stay at home if feeling unwell.  Call out for staff who have an existing relationship with St George and Sutherland Medical Research Foundation (SSMRF), to assist the organisation with a social media campaign.  Promotion of the staff 'trick shot' competition.	Discretionary  Public Health Order
110	22 May 2020	General Manager email communication to all Councillors	Notification of Hurstville Customer Service Centre reopening on Wednesday 20 May 2020.  Notification that staff are starting to return to work and will be working from the Civic Centre, Marana and other buildings to maintain social distancing.  Advice that COVID-19 testing is no longer limited.	Discretionary  Public Health Order
111	25 May 2020	General Manager email communication to all Councillors	Advice on in person attendance at Council and Committee Meetings.  Kogarah Customer Service Centre reopened 25 May 2020.  Libraries to open from 1 June 2020.	Discretionary  Public Health Order

112	1 June 2020	Library Reopening – Stage 1	<p>Click and Collect service only from Hurstville Library, 10am to 6pm</p> <p>Click and Collect service only from Clive James Kogarah Library, 8.30am to 5pm</p> <p>Return of items available at Hurstville Library and Clive James Kogarah Library</p> <p>All items returned placed in quarantine for 48 hours.</p> <p>Penshurst Library, Oatley Library and South Hurstville Library to remain closed to the public until further notice.</p>	<p>Discretionary</p> <p>Public Health Order</p>
113	3 June 2020	General Manager email communication to all staff	<p>Notification of the staged reopening of Council's libraries, which commenced on Monday 1 June 2020.</p> <p>Notification of the reopening of the Hurstville Museum and Gallery, from 2 June 2020.</p> <p>Notification of the latest Public Health Order, released Friday 29 May 2020.</p> <p>Announcement of the winner of the staff 'trick shot competition.</p>	<p>Discretionary</p> <p>Public Health Order</p>
114	9 June 2020	General Manager email communication to all Councillors	<p>Free childcare that was introduced will cease on 12 June 2020. Hurstville centre remains closed due to low attendance.</p> <p>Confirmation that Council's outdoor staff have ceased the 3 day/12 hour rotating shifts that were implemented in March 2020 and have reverted to their standard spread of hours.</p>	
115	10 June 2020	<p>Street Furniture Signage Contracts</p> <ul style="list-style-type: none"> <li>- Request for fee relief</li> <li>- Request for contract extension</li> </ul>	<p>Agreement to extend the contract for the street furniture signage for the Hurstville CBD</p> <p>Non-agreement to waive rental fees for two (2) advertiser suppliers</p>	Discretionary
116	10 June 2020	General Manager email communication to all staff	<p>Notification of new payroll system ('ic.GRC') being launched on 13 June 2020.</p> <p>Promotion of Pride Month and notification of an updated email signature, featuring Rainbow Georgie.</p> <p>Notification that the 'free childcare' introduced during the COVID-19 pandemic will cease on 12 June 2020 and confirmation that this will not affect Council childcare services.</p>	<p>Discretionary</p> <p>Public Health Order</p>
117	10 June 2020	<p>Deed of Settlement and Release</p> <ul style="list-style-type: none"> <li>- Legal Recovery Costs (no GST)</li> </ul>	<p>General Manager approval and execution of a Deed of Settlement and Release for the settlement of an outstanding debt to Council.</p> <p>Settlement sum of \$60,000 and \$28,188 written off.</p> <p>DA110/2017 (11 Stanley Street and 28-36 Victoria Street, Kogarah)</p>	Discretionary

118	19 June 2020	Child Care Subsidy	To allow eligibility for the Federal Government Transition Funding, approval was given to the application of a subsidy for all current childcare families for the difference between the 2019/20 childcare fees and the 2020/21 childcare fees, for the period 1 July 2020 to 28 September 2020 only.	Discretionary
119	19 June 2020	Georges River Inter Library Loans Service - Reactivation	Agreement to reactivate Council's inter library loans service including participation in the inter library loans services that are facilitated by the National Library and the State Library NSW.	Discretionary
120	19 June 2020	General Manager email communication to all Councillors	<p>Staff have started to transition back to the workplace. Staff are now working from home, the Depot, the Marana and the Civic Centre.</p> <p>Click and Collect services are being offered at Hurstville Library and Clive James Library Kogarah.</p> <p>Advice regarding personal attendance at Council Meeting 26 June 2020. Councillors can now attend either in person or via Skype link.</p> <p>Promotion of 'food truck drive thru' at Hurstville Aquatic Leisure Centre and Kogarah Park car parks.</p> <p>Health Worker parking at Netstrata Jubilee is now closed, as there is no longer a demand.</p>	Discretionary
121	22 June 2020	Library Reopening – Stage 2	<p>Hurstville Library opening on Saturdays 9am to 4pm.</p> <p>Clive James Library Kogarah opening on Saturdays 10am to 4pm.</p> <p>Penshurst Library open for click and collect service – Monday to Friday only – from 10am to 6pm.</p> <p>Return of items available at Penshurst Library.</p> <p>All items that are returned to libraries placed in quarantine for 48 hours.</p> <p>Oatley Library and South Hurstville Library to remain closed to the public until further notice.</p> <p>Reactivation of Home Library Services.</p> <p>Reactivation of Inter-Library Loan Service (from 1 July 2020).</p>	<p>Discretionary</p> <p>Public Health Order</p>



122	24 June 2020	General Manager email communication to all staff	<p>100 days since Council services were significantly affected by COVID-19 restrictions.</p> <p>Working arrangements – confirmation that the 1.5m social distancing is still required in the workplace and that the additional workspaces in the Marana are available for staff to ensure compliance.</p> <p>Working arrangements – confirmation that Council is still allowing staff to work from home if and where it is reasonably practical.</p> <p>Notification of a Cyber Security Threat: ‘Copy-Paste Compromise’. A reminder to staff to be vigilant when opening emails from unknown sources.</p> <p>Click and Collect services at Hurstville and Clive James Libraries extended.</p> <p>Community Centres are now available to hire, with strict physical distancing and hygiene requirements.</p> <ul style="list-style-type: none"> <li>- St George Community Centre remains closed.</li> </ul> <p>Council meetings transitioning back. A blended meeting attendance solution now being offered. Up to 10 Councillors can attend in person if they choose.</p> <p>Council partnered with local food truck businesses to provide a COVID-19 safe way for the community to dine out with drive through services being promoted.</p> <p>Health Worker Parking at Kogarah, now closed.</p>	<p>Discretionary</p> <p>Public Health Order</p>
123	24 June 2020	Quick Response Donation Request - Hurstville Scout Group	Approval to grant \$1,500 Quick Response Donation to Hurstville Scout Group to support struggling families impacted by COVID-19, to allow attendance at a Scout Camp.	Discretionary
124	25 June 2020	Netstrata Jubilee Stadium - Hire Agreement - NRL	<p>Council was approached by the NRL requesting two NRL games to be moved to Netstrata Jubilee Stadium due to poor conditions of other venues.</p> <p>Hire Agreement was executed.</p>	Discretionary

125	25 June 2020	General Manager email communication to all Councillors	<p>Staff are transitioning back to the workplace, with staff now working from home, the Depot, the Marana and the Civic Centre. The GM will look at the flexible work and wellness and belonging programs.</p> <p>Notice of a Cyber Security Threat – labelled “Copy-Paste Compromise”. Request to report any suspicious emails or requests to Council’s IMT staff.</p> <p>Click and Collect services at Hurstville Library and Clive James Kogarah Library have been extended. Also now being offered from the Penshurst Library.</p> <p>Community Centres now open, with the exception of St George Community Centre.</p> <p>Netstrata Jubilee Stadium update – venue remains closed with the exception of the home Club having a limited number of corporate guests.</p> <p>Reminder to Councillors that the Local Planning Panel Meeting will be held today and tomorrow to consider the draft Georges River Council Local Environmental Plan 2020.</p>	Discretionary
	<b>30 June 2020</b>	<b>Public Health Order (#10)</b>		
126	1 July 2020	General Manager email communication to all staff	<p>St George Community Centre and Kingsgrove Community Centre (KCC) remain closed.</p> <p>KCC continues to be closed to allow accommodation of the COVID-19 Drive Thru Testing Clinic. Will remain closed until 1 September 2020.</p> <p>Change to opening hours at South Hurstville Kindergarten.</p> <p>A reminder to not get complacent.</p>	Discretionary Public Health Order
127	13 July 2020	General Manager email communication to all staff	<p>Notification the Council has gone from ZERO staff in self-isolation, to having nine staff in isolation, in the last 48 hours.</p> <p>Provision of the most recent cluster (Casula).</p> <p>Advice that the staff in self-isolation are not permitted to return to work until they have received a negative COVI-19 test result.</p> <p>Notification of NSW / VIC boarder closure.</p> <p>Details regarding Library Service Reopening – Stage 3.</p> <p>Drive-thru COVID-19 Testing Clinic at Kingsgrove Community Centre is open and available.</p> <p>Reminder to staff to conduct as many meetings as possible via skype or other electronic means.</p>	Discretionary

128	13 July 2020	General Manager email communication to all Councillors	<p>Notification the Council has gone from ZERO staff in self-isolation, to having nine staff in isolation, in the last 48 hours. Request for any Councillor to report recent close contact with staff.</p> <p>Provision of the most recent cluster (Casula).</p> <p>Advice that the staff in self-isolation are not permitted to return to work until they have received a negative COVI-19 test result.</p> <p>Notification of NSW / VIC boarder closure.</p> <p>Details regarding Library Service Reopening – Stage 3.</p> <p>Drive-thru COVID-19 Testing Clinic at Kingsgrove Community Centre is open and available.</p> <p>Marana Auditorium still in use for staff workstations, to ensure compliance with 4sqm distancing.</p> <p>Reminder to staff to conduct as many meetings as possible via skype or other electronic means.</p>	Discretionary
129	14 July 2020	<p>General Manager email communication to all Staff</p> <ul style="list-style-type: none"> <li>- How can Georges River Staff support Georges River Local Businesses?</li> </ul>	<p>Information provided about Council’s Economic and Social Recovery Plan (ESRP).</p> <p>Identification of 2 key actions that Council staff can take to support the Georges River area;</p> <ul style="list-style-type: none"> <li>- Buy local</li> <li>- Faster payments for local suppliers</li> </ul> <p>Suggested things individuals can do to support the local businesses in the area;</p> <ul style="list-style-type: none"> <li>- Buy local</li> <li>- Search for businesses ‘near me’</li> <li>- Purchase gift cards and vouchers</li> <li>- Connect with local businesses, like, comment and share posts on social media</li> <li>- Order takeaway if you can’t eat in</li> </ul>	Discretionary
130	14 July 2020	General Manager email communication to all Staff	<p>Notification that Council has 11 staff in isolation, and one staff member who is a close contact with a confirmed COVID-19 case.</p> <p>Instructions and details for staff to follow if they have attended the Crossroads Hotel or the Picton Hotel.</p> <p>Revision of “close contact” and “4 square metre rule”.</p>	Discretionary

131	16 July 2020	General Manager email communication to all Staff	<p>Notification to all staff</p> <ul style="list-style-type: none"> <li>– of the new South-Western Sydney COVID-19 case locations, dates and times.</li> <li>– that Council has 11 staff affected by the South Western Sydney COVID-19 cluster.</li> </ul> <p>Instructions of what to do if staff have visited any of the COVID-19 case locations.</p>	Discretionary
132	17 July 2020	General Manager email communication to all staff	<p>Notification to all staff</p> <ul style="list-style-type: none"> <li>– of the new South Western Sydney COVID-19 case locations, dates and times.</li> <li>– that Council has 12 staff affected by the South Western Sydney COVID-19 cluster.</li> <li>– Opening hours for Council Premium Facilities; <ul style="list-style-type: none"> <li>○ HALC</li> <li>○ Hurstville Golf Course</li> <li>○ Norm O’Neill Cricket Centre</li> <li>○ Tennis Centres (x2)</li> <li>○ Sans Souci Leisure Centre</li> <li>○ Beverley Park Golf Course</li> <li>○ Netstrata Jubilee Stadium is hosting <ul style="list-style-type: none"> <li>▪ NRL Dragons and Sharks home games, at 25% capacity</li> <li>▪ A League Sydney FC games, at 25% capacity and neutral games with closed venue.</li> </ul> </li> </ul> </li> </ul>	Discretionary
133	17 July 2020	General Manager email communication to all Councillors	<p>Notification to all Councillors</p> <ul style="list-style-type: none"> <li>– of the new COVID-19 case locations, dates and times.</li> <li>– that Council has 12 staff affected by the South Western Sydney COVID-19 cluster.</li> <li>– Opening hours for Council Premium Facilities; <ul style="list-style-type: none"> <li>○ HALC</li> <li>○ Hurstville Golf Course</li> <li>○ Norm O’Neill Cricket Centre</li> <li>○ Tennis Centres (x2)</li> <li>○ Sans Souci Leisure Centre</li> <li>○ Beverley Park Golf Course</li> <li>○ Netstrata Jubilee Stadium is hosting <ul style="list-style-type: none"> <li>▪ NRL Dragons and Sharks home games, at 25% capacity</li> <li>▪ A League Sydney FC games, at 25% capacity and neutral games with closed venue.</li> </ul> </li> </ul> </li> </ul>	Discretionary

134	20 July 2020	Library Reopening – Stage 3	<p>Opening Hurstville Library, the Clive James Library Kogarah and Penshurst Library to the community with capacity not exceeding one visitor per 4sqm (excluding staff). Hours of operation to remain as per Stage 2.</p> <p>Customers will have access to self-service kiosks, public access computers, printing / photocopying, browsing collection and studying (in designated spaces). Maximum safe capacity signs to be located at library entrances and room entrances.</p> <p>Public access computer usage will be limited to 1 hour per customer. However, customers can remain using them if required and there are no other customers waiting.</p> <p>Taping around the public access computers and printers to mark out the social distancing measures between staff and customers.</p> <p>Library staff to clean the public access computers between each use.</p> <p>‘Please Stand Here’ and ‘Please Sit Here’ markers will be placed around the library to mark out the social distancing measures required.</p> <p>Voluntary visitor register via iPad to be placed at the entrance for visitors to complete, should they wish to be contacted for the purpose of COVID-19 tracing.</p> <p>Sanitising stations and applicable signage placed appropriately.</p> <p>Click and Collect Service to continue.</p> <p>Quarantine of all returned items for 48 hours to continue.</p> <p>Meeting rooms and study spaces at Clive James Library Kogarah will remain closed.</p> <p>Library of Things collection cannot be borrowed. Preparations for this collection to be made for the next stage.</p> <p>Newspaper or magazine ready will be unavailable.</p> <p>Oatley Library and South Hurstville Library to remain closed to the public until further notice.</p>	<p>Discretionary</p> <p>Public Health Order</p>
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135	20 July 2020	General Manager email communication with all Staff	<p>Notification of changes to Civic Centre working arrangements – commencing Monday 27 July 2020 (for an initial 4 week period).</p> <ul style="list-style-type: none"> <li>Indoor staff will be divided into 2 groups, 1 group to work from the office and the other group will work from home. Each week, the groups will rotate.</li> </ul> <p>Notification that Council has 15 staff affected by the South Western Sydney COVID-19 cluster.</p> <p>Front line staff have been provided with face masks, which they may use at their discretion.</p> <p>Instruction that all meetings with external persons must be held via video (Skype) or telephone.</p> <p>Request to avoid non-essential face to face meetings within Council premises.</p> <p>Notification of the new COVID-19 case locations, dates and times.</p>	Discretionary
<b>ALL ITEMS NUMBERED 109 TO 135 (LISTED ABOVE) – REPORTED TO COUNCIL MEETING – 27 JULY 2020</b>				
136	3 July 2020	<p>Direction on Local Infrastructure Contribution</p> <ul style="list-style-type: none"> <li>Information submitted to the Minister and Department of Planning, Industry and Environment</li> </ul>	Council submitted information to the Acting Director – Infrastructure Funding Policy Department of Planning, Industry and Environment in response to a Ministerial Direction on Local Infrastructure Contributions issued on 18 May 2020. Under the Direction Council was required to submit to the Department by 3 July 2020 a list of projects currently in Council’s Contributions Plans that are a priority for Council over the next 12 to 18 months and could potentially be delivered under an accelerated delivery program up to 2024.	Discretionary
137	9 July 2020	<p>Direction on Local Infrastructure Contribution</p> <ul style="list-style-type: none"> <li>Letter sent to Department of Planning, Industry and Environment</li> </ul>	The General Manager sent a letter to the Department of Planning, Industry and Environment regarding the proposed changes to the infrastructure contributions framework.	Discretionary
138	16 July 2020	Moratorium on venue hire cancellation fees due to COVID-19 restrictions	The General Manager approved a moratorium on cancellation fees for bookings in Hurstville Entertainment Centre performance venues and Georges River Council community centres due to the implementation of COVID-19 restrictions on venue capacities.	Public Health Order Discretionary
139	27 July 2020	General Manager email communication with all Staff	<p>Commencement of the Civic Centre working arrangements</p> <ul style="list-style-type: none"> <li>Indoor staff will be divided into 2 groups, 1 group to work from the office and the other group will work from home. Each week, the groups will rotate.</li> </ul> <p>Encouragement to minimise face to face meetings.</p> <p>Advice that management are investigating options on how staff could purchase discounted office equipment for establishing an office at home.</p>	Discretionary
140	28 July 2020	General Manager email communication with all Staff	Notification of a positive COVID-19 Case at Westfield Hurstville	Discretionary

141	29 July 2020	General Manager email communication with all Staff	Further information regarding the positive COVID-19 Case at Westfield Hurstville	Discretionary
142	3 August 2020	General Manager email communication with all Staff	<p>Notification that as from Tuesday 4 August 2020 and based on the NSW Health advice, Council will make masks available for staff in frontline roles who wish to wear them.</p> <p>Introduction of QR Check in for staff in Marana Auditorium and Civic Theatre</p> <ul style="list-style-type: none"> <li>– To ensure staff safety and compliance with evacuation procedures when working in the Marana Auditorium or Civic Theatre, all staff must register each day. Posters with QR codes are displayed at the entrance to these facilities. At the beginning of your day, please scan the QR code and register your details.</li> </ul> <p>Reminder of the request to hold as many meetings remotely and not face to face.</p>	Discretionary
143	14 August 2020	General Manager email communication with all Staff	Information, guides and checklists to ensure staff have the best working environment at home.	Discretionary