

**From:** [Catherine McMahon](#)  
**To:** [Allan](#); ["Tony Baddour"](#); ["Carlos Zeidan"](#)  
**Cc:** [Gail Connolly](#); [Meryl Bishop](#)  
**Subject:** Financial Statements St George Business Chambers 30 June 2018 and authorisation of the payment of the 2017/18 amount of \$30,000 to the St George Business Chamber  
**Date:** Wednesday, 7 November 2018 2:36:19 PM  
**Importance:** High

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Allan, Tony and Carlos

I can advise that the General Manager **has authorized** the payment of the 2017/18 amount of \$30,000 to the St George Business Chamber. Our Finance Section will be processing the payment on Friday 9/11/2018.

With respect to the 2018/19 Tax Invoice dated 29 June 2018 authorization has **not** been given and your attention is drawn to the Council resolution dated 27 August 2018 which is repeated below for your information.

I have checked the Chamber's website at <http://stgeorgebc.com.au/> and note that the events listed in Recommendation (c) below have not been held and are not been advertised on the Chamber's website.

I suggest that the Chamber review the list and dates for the events – please note that the MoU expects 8 events per year.

Any questions, or if you wish to meet to discuss please do not hesitate to contact me.

*(b) That the Chamber be advised that the following requirements must be met in the future, in order to satisfy the obligations of the Deed:*

<b><i>Time Frame</i></b>	<b><i>Expectation</i></b>
<i>Prior to the end of June of the financial year</i>	<i>Chamber to submit Tax Invoice for the Financial Year – accompanied by a list of the 8 events to be held that financial year, including:</i> <ul style="list-style-type: none"><li><i>• One combined event with Council,</i></li><li><i>• Minimum of 4 educational events – either developed by the chamber or held in partnership with federal or state government agencies,</i></li><li><i>• Maximum 2 networking events</i></li></ul>
<b><i>July through to May</i></b>	<b><i>Chamber holds the 8 events</i></b>
<i>June</i>	<i>Provide an annual report to Council on the events held.</i> <i>The report to include:</i> <ul style="list-style-type: none"><li><i>• information about the types of activities held,</i></li><li><i>number of people who attended,</i></li></ul>

	<p>partnerships that may have been achieved, case studies detailing the businesses assisted by the St George Chamber throughout the year.</p> <ul style="list-style-type: none"> <li>• details of promotional, marketing and media activities generated throughout the reporting period;</li> </ul> <p>The Chamber to provide a detailed financial report on how Georges River Council's contribution was expended at the end of the reporting period.</p>
All year	Maintain a minimum \$20 million in public liability insurance
All year	Maintain a minimum \$20 million in professional indemnity and products liability insurance

(c) That the following list of events and workshop calendar dated 26 July 2018 from the Chamber be noted.

August 2018	GRC Joint Breakfast Event	Club Central Hurstville
September 2018	After Hours Networking Drinks	St George Leagues
October 2018	Marketing your Business with Social Media	Club Central Hurstville
November 2018	After Hours Networking Drinks	Mortdale RSL
December 2018	Christmas End of Year Event	Club Central Hurstville
February 2019	Banking and your Business	Club Central Hurstville
March 2019	After Hours Networking Drinks	Club Central Hurstville
April 2019	Business Leasing & Retail Leasing ACT	Club Central Hurstville
May 2019	After Hours Networking Drinks	St George Leagues
June 2018	Impact of Cyber Crime on Your Business	Club Central Hurstville
July 2019	GRC Joint Breakfast Event	Club Central Hurstville

<i>August 2018</i>	<i>Small Business in 2020</i>	<i>St George Leagues</i>
<i>September 2019</i>	<i>After Hours Networking Drinks</i>	<i>Mortdale RSL</i>

Regards

Catherine McMahon  
0402 835 697  
(02) 9330 6260