



# GEORGES RIVER COUNCIL

## FINANCE AND GOVERNANCE COMMITTEE

### MINUTES OF MEETING Monday, 10 September 2018

#### **Present**

#### **Council Members**

Councillor Sam Elmir (Chair), Councillor Sandy Grekas, Councillor Lou Konjarski, Councillor Nancy Liu, Councillor Colleen Symington, Councillor Warren Tegg and Councillor Christina Wu

#### **Council Staff**

Director Business and Corporate Services - Mr David Tuxford, Director Legal Services – Ms Jenny Ware, Acting Director Community and Culture – Ms Rebekah Schulz, Manager Project Delivery – Ms Michelle Whitehurst, Internal Auditor – Ms Juliette Hall, Acting Chief Financial Officer – Mr Chandralal Colombage, Executive Manager People and Culture – Ms Fiona Campbell, Executive Manager Premium Facilities – Mr Luke Coleman, Senior Management Accountant – Mr Craig Henry, Coordinator Management Reporting – Mr Francis Mangru, Strategic Property Specialist - Mr Joe Milinkovic, Head of Strategic Property – Mr Bernard Morabito, Executive Services Officer – Mr Neil Treadwell and Executive Assistant to Director Business and Corporate Services - Ms Melissa Dunn

#### **Opening**

The Chair, Councillor Elmir, opened the meeting at 6.06pm.

#### **Acknowledgement of Country**

Councillor Elmir acknowledged the traditional custodians of the land, the Bidjegal people of the Eora Nation.

#### **Apologies**

**Recommendation:** Councillor Liu and Councillor Konjarski

That apologies for Councillor Wu and Councillor Tegg be accepted.

#### **Record of Voting:**

For the Motion: Unanimous

#### **Disclosure of Interest**

There were no disclosures of interest made.

## Public Address to the Meeting

ITEM	SPEAKER
<b>FIN004A-18</b> Property Matter - Former Kogarah Council Civic Centre Building, 2 Belgrave Street Kogarah	Mr Edward L Hamilton OAM
<b>FIN072-18</b> Property Matter - Proposed Disposal of Surplus Land - 21a Queens Road Connells Point, Lot E in DP373733	Mr Jeff Collins

## Minutes of Previous Meetings

### FINANCE AND GOVERNANCE - 13 AUGUST 2018

**RECOMMENDATION:** Councillor Konjarski and Councillor Grekas

That the Minutes of the Finance and Governance held on 13 August 2018, be confirmed.

### Record of Voting:

For the Motion: Unanimous

## Committee Reports

**FIN069-18 Provision of Additional Annual Leave (Grant Days) in 2018 - 2021 During the Festive Period**  
(Report by Executive Manager People and Culture)

**Motion:** Councillor Symington and Councillor Grekas

That this matter be referred to the next ordinary meeting of Council to be held on 24 September 2018.

**Amendment:** Councillor Konjarski and Councillor Liu

1. That Option Three, as outlined in the report Provision of Additional Annual Leave (Grant Days) in 2018 -2021 During the Festive Period, be adopted.
2. That in order to facilitate the immediate implementation of Option Three, Council's Flexible Working Hours Policy be amended as follows:
  - From 1 November each year, staff are authorised to increase their maximum accrual of flexi-time from 10 hours to 21 hours;
  - Additional flexi-time hours accrued during this period must be utilised during the annual festive season, additional hours will be fortified.
  - Staff who are subject to employment conditions that include rostered days off (RDO) are authorised to extend their shifts to accrue RDO leave during this period.

The **Amendment** on being put to the meeting was carried to become the **Motion**.

### Record of Voting:

For the Amendment: Councillor Elmir, Councillor Konjarski and Councillor Liu

Against the Amendment: Councillor Symington and Councillor Grekas

The **Motion** on being put to the meeting was carried to become the **Recommendation** of the committee, as shown in the Amendment.

For the Motion: Councillor Elmir, Councillor Konjarski and Councillor Liu

Against the Motion: Councillor Symington and Councillor Grekas

**FIN070-18 Delegations to the General Manager**  
(Report by Manager Governance and Risk)

**Recommendation:** Councillor Grekas and Councillor Konjarski

- (a) That Council revoke all previous delegations granted to the General Manager by the Administrator on 6 June 2016.
- (b) That Council, in accordance with clause 131(2) of the Local Government (General) Regulation 2005, fix the amount of rates and charges at \$10,000, above which any individual rate or charge may be written off only by resolution of the Council, equal to and below that amount can be written off by the General Manager.
- (c) That Council, in accordance with clause 213(3) of the Local Government (General) Regulation 2005, fix the amount of debts at \$10,000, above which any individual debt to Council may be written off only by resolution of the Council, equal to and below that amount can be written off by the General Manager.
- (d) That Council, in accordance with section 380 of the Local Government Act 1993, delegate to the General Manager the General Manager's Delegations (Instrument of Delegation) as attached to this report.

**Record of Voting:**

For the Motion: Unanimous

**FIN071-18 2018-19 Chief and Senior Executive Service - Annual Determination**  
(Report by Executive Manager People and Culture)

**Recommendation:** Councillor Grekas and Councillor Symington

- (a) That the determination by the Statutory and Other Officers Remuneration Tribunal in relation to the amount of increase of 2.5% in remuneration for senior executive office holder's in accordance with the Standard Contract for General Managers and Senior Staff through the Office of Local Government, be received and noted.
- (b) That the increase be implemented on the anniversary of the commencement date for the General Manager and Senior Staff.

**Record of Voting:**

For the Motion: Unanimous

**FIN072-18 Property Matter - Proposed Disposal of Surplus Land - 21a Queens Road Connells Point, Lot E in DP373733**  
(Report by Strategic Property Specialist)

**Recommendation:** Councillor Konjarski and Councillor Liu

- (a) That the land known as 21a Queens Road Connells Point, Lot E in DP373733 be sold to the adjoining owners of 15 and 21 Queens Road Connells Point.
- (b) That the General Manager be authorised to execute the Contract for Sale, Transfer

Document and all other associated documentation to effect the disposal of Lot E in DP373733.

**Record of Voting:**

For the Motion: Unanimous

**FIN073-18      Audit, Risk and Improvement Committee Minutes from 4 June 2018**  
(Report by Internal Auditor)

**Recommendation:** Councillor Grekas and Councillor Konjarski

That the Minutes of the Audit, Risk and Improvement Committee Meeting held on the 4 June 2018 provided as an Attachment 1, be noted.

**Record of Voting:**

For the Motion: Unanimous

**FIN074-18      Audit, Risk and Improvement Committee Independent Member**  
**Appointment Extension**  
(Report by Internal Auditor)

**Recommendation:** Councillor Symington and Councillor Konjarski

That the Audit, Risk and Improvement Committee endorsed recommendation for the extension of the appointment of independent member, Mr Stephen Horne, be approved by Council.

**Record of Voting:**

For the Motion: Unanimous

**FIN075-18      Advice on Costs and Status of Council's Court Proceedings - August 2018**  
(Report by General Counsel)

**Recommendation:** Councillor Konjarski and Councillor Grekas

That the report, "Advice on Costs and Status of Council's Court Proceedings – August 2018", be received and noted.

**Record of Voting:**

For the Motion: Unanimous

**FIN076-18      Draft Georges River Council Loan Borrowing Policy**  
(Report by Coordinator Financial Management)

**Recommendation:** Councillor Konjarski and Councillor Grekas

- a) That Council endorse the public exhibition of the Draft Georges River Council Loan Borrowing Policy for a period of not less than 28 days to allow for community submissions on the policy.
- b) That after the public exhibition period, a further report be provided detailing any submissions received and seeking the adoption of the Draft Georges River Council Loan Borrowing Policy.

**Record of Voting:**

For the Motion: Unanimous

**FIN077-18      2017/18 Budget Expenditure Carry Over Requests**  
(Report by Coordinator Financial Management)

**Recommendation:** Councillor Symington and Councillor Liu

That Council adopt the list of carry overs from the 2017/2018 financial year budget for uncompleted works to enable these projects to be completed in the 2018/2019 budgeted financial year.

**Record of Voting:**

For the Motion: Unanimous

**FIN078-18 Investment Report as at 31 July 2018**  
(Report by Financial Accounting Officer)

**Recommendation:** Councillor Konjarski and Councillor Grekas

That Council receive and note the “Investment Report as at 31 July 2018”.

**Record of Voting:**

For the Motion: Unanimous

**FIN079-18 Property and Rating Integration Project Closure Report**  
(Report by Project Manager)

**Recommendation:** Councillor Grekas and Councillor Konjarski

That Council received and note the report “Property and Rating Integration Project Closure”

**Record of Voting:**

For the Motion: Unanimous

### **Consideration of Business in Closed Session**

**Recommendation:** Councillor Grekas and Councillor Konjarski

At this stage of the meeting the Chairperson advised that the meeting would move into closed session to allow consideration of information in accordance with Section 10A of the Local Government Act 1993. Accordingly, members of the press and public are excluded from the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session will be withheld.

The Chair, Councillor Elmir, asked the Director Business and Corporate Services if any representations had been received from the public that the item should not be discussed in closed session.

The Director Business and Corporate Services replied that no representations had been received to the item in closed session.

The Chair, Councillor Elmir, asked if there were any members of the public who would like to speak on the reasons Council proposes to consider the items in closed session, there were none.

This action was taken to allow discussion of the following item:

**FIN004A-18 Property Matter - Former Kogarah Council Civic Centre Building, 2 Belgrave Street Kogarah**

*THAT in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993, the matters dealt with in this report be considered in closed Council Meeting at which the press and public are excluded. In accordance with Section 10A(2)(d)(i) it is considered the matter concerns commercial information of a confidential nature that would if disclosed prejudice the position of a person who supplied it.*

*In accordance with Section 10D it is considered that if the matter were discussed in an open session, it would on balance be contrary to the public interest as it deals with confidential information of a commercial nature that would if disclosed prejudice the position of the person who supplied it.*

**Record of Voting:**

For the Motion: Unanimous

**FIN004A-18 Property Matter - Former Kogarah Council Civic Centre Building, 2 Belgrave Street Kogarah**

(Report by Head of Strategic Property)

**Recommendation:** Councillor Grekas and Councillor Symington

- (a) That option C, "Retain and Lease out Property", is adopted by Council.
- (b) That, following identification of the preferred option, a further report be provided to Council which includes detailed costings.

**Record of Voting:**

For the Motion: Unanimous

**Open Session**

**Recommendation:** Councillor Liu and Councillor Symington

That the meeting revert to Open Session.

**Record of Voting:**

For the Motion: Unanimous

**Consideration of Recommendations from Closed Session**

**Recommendation:** Councillor Grekas and Councillor Symington

That the recommendations of the Closed session be adopted.

**Record of Voting:**

For the Motion: Unanimous

**Conclusion**

The Meeting was closed at 6.30pm.

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Chairperson