

# GEORGES RIVER COUNCIL

## COUNCIL MEETING

### MINUTES OF MEETING

Monday, 3 April 2017

#### **Present**

##### **Council Members**

Administrator, Mr John Rayner

##### **Council Staff**

General Manager, Ms Gail Connolly

Director Assets and Infrastructure, Mr Laurie O'Connor

Director Environment and Planning, Ms Meryl Bishop

Director Community and Culture, Mr David Tuxford

Chief Financial Officer, Mr Rob Owens

Director Transformation and Change, Ms Marissa Racomelara

General Counsel, Ms Jenny Ware

Executive Manager, Office of the General Manager, Ms Rebekah Schulz

Manager Library Services, Wilma Bancroft

Manager Community and Cultural Development, Scott Andrew

Manager Strategic Planning, Catherine McMahon

Acting Manager Environmental Health & Regulatory Services, Andrew Spooner

Coordinator Communications, Anthea Gregory-Desmond

Coordinator Integrated Planning, Jessica Lee

Internal Auditor, Mr Tony Gearon

Executive Services Officer, Ms Sina Camilleri

#### **Opening**

The Administrator, Mr J Rayner opened the meeting at 6.00pm.

#### **Acknowledgement of Country**

The Administrator acknowledged the traditional custodians of the land, the Biddegal people.

#### **Apologies**

There were no apologies.

#### **Disclosure of Interest**

There were no disclosures of interest made.

## **Minutes of previous meetings**

### **COUNCIL MEETING - 6 MARCH 2017**

#### **Minute No. 50**

The Administrator moved and declared carried that the Minutes of the Council Meeting held on 6 March 2017 be adopted.

#### **Administrator's Minute**

##### **22 Georges River Council website**

I am pleased to announce the launch of the Georges River Council website to service residents, businesses and visitors to the area. The website will provide an ongoing platform for online community information, engagement and an expanded self-service portfolio. We want to make sure our community is able to connect with us and make transactions when and where it suits them.

A focus on customer need was a key consideration in the design of the site which can be accessed from home and any mobile device. All information about Council will now be available on this website and customers will no longer be required to visit the sites of the two former Councils.

The website has been operational for two weeks and is still in the testing phase. Council will continue to monitor and develop the content and functionality of the new website and make ongoing improvements based on customer feedback. Customers are encouraged to provide their feedback as they visit each page so that enhancements can be made based on the community's expectations.

Merged councils need to create a single website, for Georges River this was achieved on 16 March 2017. The website project has been an excellent example of cross organisational collaboration and multifunctional team delivery. Staff from across Council worked closely to develop and deliver a user friendly website. By doing this, the Georges River community has been spared the considerable cost of the website being developed by a consultant.

I would personally like to thank all staff that have been involved in the delivery of the new website for their contribution and desire to provide an exceptional website, which will get better over the coming months.

#### **Minute No. 51**

The Administrator moved and declared carried that Council promote the use of the Georges River website through a variety of channels and that staff involved be thanked for their outstanding contribution and commitment.

#### **Environment and Planning**

**CCL035-17 Panel of Pre-Qualified Planning, Landscape, Engineering and Urban Design - Appointment**  
(Report by Manager Strategic Planning)

#### **Minute No. 52**

The Administrator moved and declared carried:

- (a) That Council accept the tender submissions from 49 consultancies for a term of three (3) years subject to satisfactory performance as determined by Council, with an option to extend the agreement for a further two (2) years.
- (b) That the General Manager, be delegated to execute any related documents.
- (c) That staff be made aware that the 49 consultants listed in the report are to be used exclusively, other than in exceptional circumstances and approved by the General Manager.

**CCL036-17 Report on Advice Received from Department of Planning and Environment on Planning Proposal to vary Clause 4.4A and Clause 6.6 of the Hurstville LEP 2012**

(Report by Manager Strategic Planning)

**Minute No. 53**

The Administrator moved and declared carried:

- (a) That Council note the contents of the report and the advice from the Department of Planning and Environment.
- (b) That Council place the amended Planning Proposal which seeks to amend Clause 4.4A Exceptions to FSR for buildings on land in certain zones and Clause 6.6 Active street frontages, in Hurstville Local Environmental Plan 2012 on community consultation for a minimum of 28 days.
- (c) That following the exhibition, the General Manager be delegated to assess submissions, undertake minor amendments and to lodge the Planning Proposal with the Department of Planning & Environment requesting notification.

**CCL037-17 Economic Development Advisory Committee Meeting Minutes - 20 February 2017**

(Report by Economic Development Officer)

**Minute No. 54**

The Administrator moved and declared carried:

- (a) That the Committee recommendations contained within the Minutes of the Economic Development Advisory Committee Meeting held on Monday, 20 February 2017 be adopted.

**CCL038-17 Draft Georges River Employment Lands Study - Overview of the draft Study and proposed Consultation Process**

(Report by Coordinator Strategic Planning)

**Minute No. 55**

The Administrator moved and declared carried:

- (a) That the report be received and noted.
- (b) That the draft Georges River Employment Lands Study – Stage 1 – Background Report and Stage 2 – Industrial and Commercial Lands Strategy be publicly exhibited in accordance with the Engagement Strategy outlined in the body of the report.
- (c) That during the exhibition phase of the draft Georges River Employment Lands Study, Council Officers continue to investigate the zoning, height and FSR, as well as any appropriate design and development controls for each of the employment lands precincts (IN2, B1 and B2 lands), taking into account issues raised by landowners, economic

feasibility and other relevant matters.

- (d) That a further report be presented to Council following the consultation process summarising the submissions and presenting the further detailed work on the zoning, height and FSR, including the development of criteria for each Precinct.

**CCL039-17 Summary of Development Applications lodged and determined**  
(Report by Manager Development and Building)

**Minute No. 56**

The Administrator moved and declared carried:

- (a) That the information on development applications lodged and determined for December 2016 - February 2017 be received and noted.

**CCL040-17 Planning Proposal - Reclassification of part of No 34 Coreen Avenue, Peakhurst (Post Exhibition and Outcomes of Public Hearing)**  
(Report by Coordinator Strategic Planning)

**Minute No. 57**

The Administrator moved and declared carried:

- (a) That Council note the following:
- (i) The public exhibition of the Planning Proposal PP2015/0004;
  - (ii) The Public Hearing conducted in relation to the Planning Proposal PP2015/0004 and accompanying Public Hearing Report; and
  - (iii) The submissions received at the Public Hearing.
- (b) That Council support the amendment to the Hurstville Local Environmental Plan (LEP) 2012 to reclassify part of 34 Coreen Avenue, Peakhurst (Part of Lot 18 DP 31882) from Community Land to Operational Land under the *Local Government Act 1993* and the associated update of Schedule 4 of Hurstville LEP 2012.
- (c) That Council request the Department of Planning and Environment to draft and finalise the amendment to Hurstville LEP 2012 in accordance with Section 59 of the *Environmental Planning and Assessment Act 1979*
- (d) That those who made a submission be notified of Council's decision.

**CCL041-17 Georges River Council Enforcement Policy**  
(Report by Acting Manager Environmental Health & Regulatory Services)

**Minute No. 58**

The Administrator moved and declared carried:

- (a) That Council endorse the attached draft Enforcement Policy for the purpose of public exhibition in accordance with Section 160 of the *Local Government Act 1993*.
- (b) That during the public exhibition period, a copy of the draft Enforcement Policy be referred to The Independent Commission Against Corruption for that organisations review and comment.

**CCL042-17 Planning Proposal - No 29-31 MacMahon Street, Hurstville - Post Exhibition Report**  
(Report by Coordinator Strategic Planning)

**Minute No. 59**

The Administrator moved and declared carried:

- (a) That as requested by the applicant, this matter be deferred to the Council meeting to be

held on 1 May 2017.

- (b) That it be noted that for reasons of probity and consistency with the principles of the IHAP Charter, Section 3.1(b), the Administrator/Council will determine this matter and the Administrator will not meet with the applicant or their representatives prior to the Council meeting at which the planning proposal will be considered.

## **Finance and Governance**

### **CCL043-17 Advice on Court Proceedings - March 2017** (Report by General Counsel)

#### **Minute No. 60**

The Administrator moved and declared carried:

- (a) That the information be received and noted.
- (b) That in recognition that the established true canopy across Georges River is being reduced, that a report be presented to Council on the establishment of an Urban Tree and Bushland Policy which will include requirements for on site and / or off site tree replacement.
- (c) That Council commence a public education program regarding its controls around preservation and protection of trees in its local government area, including highlighting the potential penalties for offences regarding removal or injury to protected trees.

### **CCL044-17 Venue Change for Council Meetings - 1 May 2017 and 3 July 2017** (Report by Executive Services Officer, Office of the General Manager)

#### **Minute No. 61**

The Administrator moved and declared carried:

- (a) That the Council meetings scheduled to take place at Hurstville Civic Centre on 1 May 2017 and 3 July 2017 be moved to 6:00pm at Hurstville Civic Theatre, MacMahon Street, Hurstville.
- (b) That the change in venue be promoted on Council's website and other communication channels.

### **CCL045-17 Investment Report as at 28 February 2017** (Report by Team Leader Financial Reporting)

#### **Minute No. 62**

The Administrator moved and declared carried:

- (a) That the Investment Report as at 28 February 2017 be received and noted.

### **CCL046-17 Property Matter - Proposed Grant of Easement to Drain Water - Croot Park Hurstville**

(Report by Property Portfolio Manager)

#### **Minute No. 63**

The Administrator moved and declared carried:

- (a) That Council grant an Easement to Drain Water over Lot H in DP338155 and Lot 47 in DP10046 as detailed in this report.
- (b) That the General Manager and Administrator be authorised to execute the s.88B Instrument or Transfer Granting Easement and all associated documentation to create the easement, under the Common Seal of the Council, if required.
- (c) That all costs associated with the granting of the easement be met by the applicant.

**CCL047-17 Draft Community Engagement Documents: Community Engagement Policy, Community Engagement Strategy and Community Strategic Plan Engagement Strategy**

(Report by Coordinator Integrated Planning)

**Minute No. 64**

The Administrator moved and declared carried:

- (a) That the *Draft Community Engagement Policy, Draft Community Engagement Strategy and Draft Community Strategic Plan Engagement Strategy* attached to this report are endorsed for an extended 6 week public exhibition period.
- (b) That during the public exhibition, Council runs community consultation sessions on Wednesday 19 April and Saturday 13 May to gain feedback and respond to any questions or concerns from interested community members.
- (c) That an online and hardcopy survey is developed to be run during the public exhibition period to gather additional feedback from the public around the topic of consultation and their views on the draft documents.
- (d) That following the public exhibition, a future report on the submissions received and the revised documents is provided to Council for approval of the *Community Engagement Policy, Community Engagement Strategy and Community Strategic Plan Engagement Strategy*.

**CCL048-17 Georges River Council Drug and Alcohol Policy**

(Report by Executive Services Officer, Office of the General Manager)

**Minute No. 65**

The Administrator moved and declared carried:

- (a) That the Draft Georges River Council Drug and Alcohol Policy be placed on public exhibition for 28 days.
- (b) That the Draft Georges River Council Drug and Alcohol Policy be referred to ICAC for feedback.
- (c) That submissions are tabled to a future meeting of Council prior to adoption of the Georges River Council Drug and Alcohol Policy.
- (d) That during the exhibition period further work be undertaken to address situations such as functions, conference dinners and events where alcohol may be served at the close of formal business.

**CCL049-17 Southern Sydney Regional Organisation of Councils SSROC - Minutes of the Ordinary Meeting**

(Report by Executive Manager, Office of the General Manager)

**Minute No. 66**

The Administrator moved and declared carried:

- (a) That the minutes of the Ordinary Meeting of the Southern Sydney Regional Organisation of Councils (SSROC) held on 16 February 2017 are noted and endorsed.

**Assets and Infrastructure**

**CCL050-17 Georges River Traffic Advisory Committee Meeting Minutes - 21 March 2017**

(Report by Manager Infrastructure)

**Minute No. 67**

The Administrator moved and declared carried:

- (a) That the recommendations contained within the Minutes of the Georges River Traffic Advisory Committee meeting held on 21 March 2017 be adopted.

**CCL051-17 Tender for the Construction of a Roundabout at Kingsway, Beverly Hills**  
(Report by Manager Project Delivery)**Minute No. 68**

The Administrator moved and declared carried:

- (a) That the report be received and noted.
- (b) That the separate report on this agenda relating to Tender for the Construction of a Roundabout at Kingsway, Beverly Hills be considered in closed session, in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993, Section 10A (2) (c) as it is considered the information, if disclosed, confers a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**Community and Culture****CCL052-17 Reallocation of S94 funds –Library RFID and Museum storage**  
(Report by Manager Library Services)**Minute No. 69**

The Administrator moved and declared carried:

- (a) That the Hurstville Library Multipurpose Meeting Space and Storage Area Project not be undertaken due to the increased costs of retrofitting the existing building and the proposed development of the Hurstville Civic Precinct.
- (b) That the \$932,087 of Section 94 funds that were allocated to the Hurstville Library Multipurpose Meeting Space and Storage Area Project from the repealed Section 94 Contributions Plan No.6 – Library and Information Services be reallocated as follows:
  - a. \$210,000 to the Implementation of a Radio Frequency Identification (RFID) inventory management system for the Hurstville and Penshurst libraries.
  - b. \$30,000 for the Historical Collection Storage project.
- (c) That the remaining unallocated balance be retained in the section 94 contributions reserve for the repealed Section 94 Contributions Plan No.6 – Library and Information Services for future library and information services projects, as provided for under the Section 94 Plan.
- (d) That the 2016/2017 Budget be amended in accordance with the adoption of the above recommendations.
- (e) That Council call an open tender for the supply and installation of the RFID inventory management system across the Georges River Council Library Service and report the tender evaluation panel's recommendation for the preferred supplier to Council for adoption.

**CCL053-17 Draft Georges River Council Disability Inclusion Action Plan 2017 - 2021**  
(Report by Coordinator Community Development)**Minute No. 70**

The Administrator moved and declared carried:

- (a) That the Draft Georges River Council Disability Inclusion Action Plan 2017 – 2021 (as attached to this report) be endorsed to allow the Draft Plan to be placed on public exhibition for a period of not less than 28 days.

- (b) That at the end of the public exhibition period, a further report be presented to Council containing a revised Georges River Council Disability Inclusion Action Plan 2017 – 2021 for adoption, taking into account the public submissions received.
- (c) That consideration be given to allocating a specific amount in the 2017/18 Budget and in the long term Financial Plan to enable physical works to be undertaken to progress the Disability Inclusion Action Plan.

**CCL054-17 Lunar New Year Advisory Committee Meeting Minutes - 15 February 2017**  
(Report by Co-Ordinator Events)

**Minute No. 71**

The Administrator moved and declared carried:

- (a) That Council receive and note the minutes and Committee recommendations of the Lunar New Year Advisory Committee meetings held on 1 February and 15 February 2017
- (b) That Council adopts the recommendations of the committee meeting held on 1 February 2017
- (c) That Council adopts the recommendations of the committee meeting held on 15 February with the exception of recommendations 10c, 12a and 12e.
- (d) That Council adopts the following revised recommendations for the committee meeting held on 15 February 2017 for 10c, 12a and 12e;
  - 10c)** That Council considers a ratio of community groups to food stalls providing that all stallholder terms and conditions are adhered to prior to the deadline set.
  - 12a)** That the Hurstville Lunar New Year event is held at a time when it will not clash with Council's Australia Day celebrations
  - 12e)** That Council considers supporting the addition of smaller scale community and cultural events as part of an events management strategy and if budgets have sufficient funding to allow the events to occur.

**CCL055-17 Adoption of new logo for Georges River Council**  
(Report by Coordinator Communications)

**Minute No. 72**

The Administrator moved and declared carried:

- (a) That Council receive and note the outcome of the community and staff consultation process and adopt "The Dragon" logo for Georges River Council.
- (b) That a set of logo guidelines be developed for use of the logo by Georges River Council.
- (c) That Council develop an implementation plan, which includes prioritisation of the logo roll out across internal and external platforms, projected costs, proposed funding sources and timeframes and report the proposed implementation plan to Council for adoption.
- (d) That staff be congratulated on the new logo design for Georges River Council.

**CCL056-17 Georges River Council Community Bus**  
(Report by Coordinator Community Development)

**Minute No. 73**

The Administrator moved and declared carried:

- (a) That Council changes the lease arrangement of its community bus from its current lessee,



St George Community Transport (SGCT), to Kogarah Community Services (KCS) to allow KCS to continue to be able to provide transport to the children accessing the Before and After School Care Services operating from Carlton Public School until 31 December 2017.

- (b) That, prior to 31 December 2017, Council award the community bus to a local not-for-profit organisation to take over the ownership, operation, upkeep and all other expenses associated with the bus, taking effect 1 January 2018.
- (c) That the community bus be awarded through a merit-based selection process through the next round of Council's Local Community Grants program, with an agreement being signed that will ensure that the bus will continue to be used for community purposes for at least a period of three years.

### **Confidential items (Closed Council Meeting)**

The Administrator asked the General Manager if any representations had been received from the public that the item should not be discussed in closed session.

The General Manager replied that no representations had been received to the item in closed session.

The Administrator asked if there were any members of the public gallery who would like to speak on the reasons Council proposes to consider the items in closed session.

### **Minute No. 74**

The Administrator resolved that in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993, the following matters be considered in closed Council at which the press and public are excluded.

#### **CON004-17 Tender for the Construction of a Roundabout at Kingsway, Beverly Hills** (Report by Manager Project Delivery)

*THAT in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993, the matters dealt with in this report be considered in closed Council Meeting at which the press and public are excluded. In accordance with Section 10A(2) (d(i)) it is considered the matter concerns commercial information of a confidential nature that would if disclosed prejudice the position of a person who supplied it.*

*THAT in accordance with Section 10D it is considered that if the matter were discussed in an open Council Meeting, it would on balance, be contrary to the public interest as it concerns commercial information of a confidential nature that would if disclosed prejudice the position of a person who supplied it.*

That in accordance with the provisions of Section 11(2) of the Act, the reports and correspondence relating to these matters be withheld from the press and public.

### **Consideration of Confidential Recommendations**

#### **CON004-17 Tender for the Construction of a Roundabout at Kingsway, Beverly Hills** (Report by Manager Project Delivery)

### **Minute No. 75**

The Administrator moved and declared carried:

- (a) That Mack Civil Pty Ltd be awarded the Contract for the Construction of a Roundabout at

Kingsway, Beverly Hills for a total cost of \$ \$119,066 (excluding GST).

- (b) That the works be funded from the Georges River Council 2016-2017 “Roads – Maintenance and Repair” Budget.
- (c) That the General Manager be authorised to sign the Contract with the preferred Contractor on behalf of Council.

### **Open Council**

#### **Minute No. 76**

The Administrator resolved that the meeting revert to Open Council.

### **Consideration of Recommendations from Closed Session**

#### **Minute No. 77**

The Administrator resolved that the recommendation of the closed session be adopted.

### **Conclusion**

The Meeting was closed at 6.15pm.

Minutes confirmed Monday, 1 May 2017.



---

Chairperson